

**HOUSING, URBAN DEVELOPMENT & PUBLIC HEALTH ENGINEERING DEPARTMENT
GOVERNMENT OF THE PUNJAB**
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Subject: Framework Contract For Procurement Of Consumer Water Meters By 05 WASAs of Punjab- Pakistan- Minutes of Pre-Bid Meeting Dated 19.09.2016 at 3:00 PM

References: IBs. 9 and 22 of Subject Bidding Documents including Addendum No. 01 & 02/2016.

As follow up of the subject matter/references, Pre-Bid meeting with pre-qualified bidders was held on Sep. 19, 2016. Following were the participants.

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| i. | Additional Secretary (A&H), | HUD&PHED (In chair) |
| ii. | Mr. Zahid Aziz | MD, WASA Faisalabad |
| iii. | Mr. Shaukat Mahmood | MD, WASA, Rawalpindi |
| iv. | Mr. Khalid Bashir Butt | MD, WASA, Gujranwala |
| v. | Rao Muhammad Qasim | MD, WASA, Multan |
| vi. | Mr. Shakil Ahmed Kashmiri | Director (P&S), WASA Lahore |
| vii. | Mr. Afzal Amin (representative of Mr. Abid Hussaini) | Urban Unit |
| viii. | Mr. Muhammad Saleem | Planning Officer, P&D |
| ix. | Mr. Abdul Qayyum | Procurement & Contract Specialist, TCI |
| x. | Mr. Zaheer-ul-Hassan Mufti | Financial & Legal Expert, TCI |
| xi. | Mr. Arif Baig | Techno Consult |
| xii. | Mr. Imtiaz Shah | Techno Consult |
| xiii. | Mr. Usman Masood | M/s Baylan |
| xiv. | Col. (R) Muhammad Aslam | DIEHL Metering |
| xv. | Mr. Amir Hanif | Telconet |
| xvi. | Mr. Farukh Nadeem | K.S.B |
| xvii. | Mr. Muhammad Abdullah | Greenz International |

As per IB 9.1/22, the Employer is liable to respond the queries, raised by the Bidders, on Bidding Documents, received by the Employer 07 days prior to the dead line of submission of the Bidding Documents. The dead line for submission of bids is Sep. 26, 2016 and in this way, the last date for queries submission was Sep.19-2016.

Queries by the Bidders and the responses by the Employer are as under:

- Q. 1. No pre-qualified Bidder (OEM or Authorized Agent) manufactures Notating Disc water meters. Therefore, this item may be deleted from Employer's Requirements / Price Schedules.
- Answer 1. The Committee explained that the matter is very much clarified in preamble to Price Schedules, letter of Financial Bid as well as in IB 13. If the bidder does not manufacturer Notating Disc water meters, it may leave the concerned financial sheet blank.
- Q. 2. The Employer's/Specification requirement," Un-affected by grit and particulates", may be deleted.

- Answer 2. The Committee clarified that the Bidders are qualified on the basis of this requirement as a part of notified specifications as contained in Section 6 of Bid Documents, therefore, it cannot be deleted at this stage.
- Q. 3. The Bidder has to pay double taxes under the present bidding documents/ arrangement requirements, therefore requirement of delivery at Site may be deleted.
- Answer 3. The Committee clarified that no double taxation is involved in this process. The bidder has to supply the Goods at the destination as specified in PC 15 of Section 7 of Bid Documents.
- Q. 4. Number of meters per lot may be defined.
- Answer 4. The Committee clarified that each lot should be of optimal size depending on the requirement of individual WASA.
- Q. 5. What are the meter body lengths of each flow sensor for each meter size?
- Answer 5. The Committee clarified that it should conform to the notified specifications as contained in Section 6 of Bid Documents.
- Q. 6. Is required register glass or plastic?
- Answer 6. The Committee clarified that it should conform to the notified specifications as contained in Section 6 of Bid Documents.
- Q. 7. Can we receive the tender document in Word format to enter our input directly?
- Answer 7. No, the document in word format cannot be provided. The bidder has to fill the Bid Documents, scan these and provide soft & hard copies thereof.
- Q. 8. Proposed meters must have possibility of both visual & AMR outputs. What is the communication of AMR outputs needed (wired, wireless, pulse, etc...)? and whether AMR be built-in at time of delivery? If yes, what is the required AMR?
- Answer 8. The Committee clarified that the bidder should comply the notified specifications as contained in Section 6 of Bid Documents
- Q. 9. Proposed meters must be temper proof. Please clarify tamper proof meanings?
- Answer 9. The Committee clarified that the meters should be as per specifications contained in Section 6 of Bid Documents.
- Q. 10. Mobilization advance 25% to 30% to be considered?
- Answer 10. The Committee clarified that No Mobilization advance is admissible as contained in Section VIII, PC 14.1 of Bidding Document.

- Q. 11. 100% payment against Goods delivery within 30 days to be considered and no retention as its supply of meters?
- Answer 11. The Committee clarified that payment shall be made as per Section VIII, PC 14.1 of Bid Documents.
- Q. 12. Is Partial delivery allowed?
- Answer 12. The Committee clarified that the delivery schedule between the supplier and the respective WASA will prevail this issue.
- Q. 13. How would you evaluate European brands vs Chinese brand because Chinese brands are much cheaper and taxes/duties are also different than the others?
- Answer 13. The Committee clarified that Financial evaluation of technically qualified firms will be carried out as per IB 34 and Section III (Evaluation & Selection Criteria) of the Bid Documents.
- Q. 14. Kindly also clarify that is scoring higher in technical bid considered during financial evaluation OR the contract will be awarded to lowest financial bidder even if technical score is lower?
- Answer 14. The Committee clarified that Financial evaluation of technically qualified firms will be carried out as per IB 34 and Section III (Evaluation & Selection Criteria) of the Bid Documents.
- Q. 15. Shall the bidder have to submit all Evaluation & Qualification criteria once again after prequalification?
- Answer 15. The Committee clarified that the bidder has to submit all the required documents as mentioned in Evaluation & Qualification criteria. Failure to submit the required documents shall leave the bidder as non-responsive.
- Q. 16. Shall the bidder have to submit the forms & fill the Appendices?
- Answer 16. The Committee clarified that the bidder has to submit the filled Appendices & Forms along with required documents. Kindly see the bidding documents in details.
- Q. 17. Maximum how many inspections/visits by Clients representative shall be envisaged?
- Answer 17. The Committee clarified that almost 05 orders may be placed by 05 WASAs and accordingly optimal inspections shall be carried out.
- Q. 18. Does the bidder have to include cost of fittings in the price of water meter?

Answer 18. The Committee clarified that cost of fittings may not be included in meter cost.

Q. 19. Payment on delivery will be 80% or 90%?

Answer 19. The Committee clarified that payment shall be made as per PC14.1. However 60 days is deleted and replaced by 45 days.

Q. 20. The remaining 10% of contract price may also be paid on delivery against Bank Guarantee?

Answer 20. The Committee clarified that 10% balance payment will be made according to PC14.1 (iii).

Q. 21. From whom the information/certification required in "Valuation & Qualification Criteria" should concern; that is from the Original Equipment Manufacturer (OEM) or authorized agent?

Answer 21. The Committee clarified that information/ certification shall be from OEM only as contained in Section IV A, Appendix D to Bid.

Q. 22. The deadline of submission of Bid may be increased?

Answer 22. The Committee clarified that deadline for submission of bids cannot be increased at this stage. The Committee further requested the bidders to submit their bids in prescribed timelines.

Q. 23. In financial Bid, there are Price Schedules and Summary Sheet of all types of meters and the Bidder is required to quote the prices in both (price Schedules and Summary Sheet). If there is a difference of Price in Price Schedule and Summary Sheet, which price will be acceptable?

Answer 23. The Committee clarified that bidders are required to be very careful and put the Price of any particular size, type and specification meter same in relevant Price Schedule and Summary Sheet. However, If the price is found different, then the lowest evaluated Price will prevail. If some bidder provides the Unit Price both in figures and words, then the price mentioned in words will prevail.

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